INTERNSHIPS AVAILABLE: Energize Corvallis Project Coordinators (volunteer position)

APPLICATIONS DUE: Wednesday, March 11, 2015

DURATION OF INTERNSHIP: March 30, 2015 – March 30, 2016 (Shorter duration internships are available as well.)

POSITION SUMMARY: Corvallis is one of 50 communities in the United States in the semifinals for the $5 million Georgetown University Energy Prize. To win the prize we need to significantly reduce residential and municipal energy use during 2015 and 2016. Project Coordinators will help develop, manage, and evaluate community energy efficiency programs and policies. You can focus on one or more of the following areas during your internship:

1) **Community Outreach**: Help develop a grassroots volunteer base to support and lead project outreach; develop program outreach and evaluation plans with staff; help design and lead outreach days for community volunteers; and participate in program outreach activities such as distributing door hangers and posters, event tabling, and social media. This position is ideal for people who have great conversational skills; a desire to make real change in our community; and a passion for energy conservation, renewable energy, climate action, and community development.

2) **Staff Writing**: Craft descriptions of energy-saving actions that will be featured on the Communities Take Charge website; gain experience collaborating on grant proposals; and write and edit program outreach including press releases, reports, and articles. This position is deal for creative and technical writers.

3) **Energy Analysis:** Research and calculate energy savings for specific actions. Research the energy mix used by various utilities. This position is ideal for engineers and detail-oriented people who enjoy research.

4) **Program Development**: We will be developing and promoting two new programs:
   - **Multi-Family Housing**: Develop a program in partnership with Energy Trust of Oregon, Benton County, and the City of Corvallis to encourage landlords of multi-family housing to make significant efficiency upgrades to their buildings. This position is ideal for MPP students and people interested in policy and incentive development and implementation.
   - **Community Solar Cooperative**: Renewable energy cooperatives recently became legal in Oregon (Senate Bill 1520). This team will collaborate with local volunteers who are working on developing solar cooperatives on various buildings in Corvallis (e.g., high schools, waste water treatment plant, apartment buildings). This position is ideal for MPP students and people with an interest in solar energy and cooperatives.

EARNING ACADEMIC CREDIT FOR YOUR INTERNSHIP: We encourage students to register for internship credit at OSU, LBCC, or another institution of higher education if possible. We will be

happy to work with your internship coordinator. You may also wish to explore the opportunity of using this project as part of your senior project, thesis, or dissertation research.

HOURS PER MONTH: Your monthly hours will depend on your availability and how many credits you are earning for your internship, as outlined below. Interns are required to volunteer at least 15 hours per month.

Schedule of monthly hours based on number of internship credits					
Number of internship credits	6	9	10	12	15
Total internship hours	180	270	300	360	450
Average hours per month	15	23	25	30	38

WHAT WE OFFER

- A resume-building and skill-building internship with a fun, supportive organization.
- A local internship with regional and national impacts.
- The ability to create a customized internship that will help you meet your academic and career goals.
- Training in community outreach and community organizing.
- Up to 15 internship credits with the approval of your academic advisor. Internships can be customized to meet the requirements of many departments and programs and may qualify for undergraduate and graduate credit.

RESPONSIBILITIES

Specific responsibilities will vary depending on the focus of your internship. General responsibilities include:

- Participate in a training (tentatively scheduled for March 30 from 5:00 to 8:00)
- Work with a team of staff and volunteers to design and implement various aspects of Energy Prize programs
- Attend weekly meetings, including some evening meetings
- Develop a plan for your internship

REQUIREMENTS

- Have a strong desire to excel and a positive attitude
- Ability to work well independently and on a team
- Be punctual, professional, and dependable
- Ability to think creatively and critically

APPLY ONLINE: https://www.surveymonkey.com/s/GUEPProjectCoordinator

REVIEW THE APPLICATION QUESTIONS BEFORE YOU APPLY: http://energizecorvallis.org/wp-content/uploads/2014/10/Energize-Corvallis-Internship-Application-Questions.pdf

CONTACT US: Carly Lettero, Energize Corvallis Director Carly@CorvallisEnvironmentalCenter.org

ABOUT ENERGIZE CORVALLIS: Energize Corvallis is a program of the Corvallis Environmental Center, a local non-profit that educates, engages, and inspires people to create a healthy, sustainable community. Energize Corvallis is dedicated to helping Corvallis become one of the most energy efficient and climate friendly communities in the United States.